

Michael DePaola

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(239) 285-2038

Education

University of Florida, Warrington College of Business, Gainesville, FL May 2005

- Bachelor of Science in Business Administration - Finance *Cum Laude Graduate*

Experience

Senior Property Manager, Synergy Real Estate Naples, FL (4/08 – Present)

- Actively engage in the training and management of a growing office staff
- Responsible for overseeing the advertising budget including internal accounting and invoicing
- Assist Executive Management in human recourse acquisition and interviews
- Actively manage a growing residential portfolio valued in excess of \$25MM

Property Manager, Synergy Real Estate Naples, FL (7/06 – Present)

- Responsible for the day to day management of a growing rental portfolio – including but not limited to, evictions, leasing, advertising, tenant disputes, repair coordination, accounting, funds disbursement, insurance claims, and inspections.
- Actively engaged in marketing the business to new clients, identifying more efficient ways to do business, and assist evaluating new investment opportunities

Assistant Department Manager, City of Margate Building Department Margate, FL (1/06 – 7/06)

- Assisted in the preparation of the annual budget exceeding \$800,000
- Responsible for inspection coordination and permit processing
- Continually analyzed and mitigated builder and resident complaints with respect to code violations
- Responsible for the accounting of all monetary transactions

Assistant Manager, Pier 1 Imports Gainesville, FL (9/02 – 8/05)

- Designed and implemented strategies that increased worker productivity
- Responsible for scheduling and the attainment of division sales quotas
- Regularly handled transactional accounting and significant monetary deposits
- Responsible for inventory adjustments and assistance in hiring and firing decisions

Research Assistant, University of Florida's Center of Entrepreneurship & Innovation Gainesville, FL (12/04-5/05)

Research Assistant, Warrington College of Business Administration - Management Studies Gainesville, FL (1/04-5/04)

Honors and Affiliations

- Licensed Florida Real Estate Sales Associate
- Silver Key Honor Society
- Golden Key Honor Society
- The National Society of Collegiate Scholars
- National Youth Leader Scholars

Computer Skills

- Rent Manager, Excel, Word, PowerPoint, Access, & Outlook, Rent Manager, Market Point